

DIRECTORATE GENERAL OF SPORTS

KHYBER PAKHTUNKHWA PESHAWAR

Tender Notice for Procurement of Sports Equipment's for ADP Scheme "[1969] 200287 – Repair / Rehabilitation and Provision of Equipment's to Sports Facilities in Khyber Pakhtunkhwa"

Sealed bids are invited from well-established/reputed firms registered with relevant tax authorities, Government of Pakistan for the subject procurement. Tender documents containing bidding procedure, terms & conditions, scope of work and items specifications can be obtained from the undersigned.

Bid schedule and tender documents can be obtained from the office of under signed on payment of Rs. 2000/- not refundable any working day up to 20-10-2022 before closing time of tender.

Sealed bids should be submitted latest by October 20, 2022 at 11:30 a.m. along-with bid security of 2% of total value of the bid amount in the form of bank draft/Call deposit/Pay order in favor of Director General Sports Khyber Pakhtunkhwa.

Bids will be opened on the same day at 12:00 p.m. in the presence of interested bidders or their authorized representatives, if any, in the Conference Room of the Directorate General of Sports Qayyum Stadium, Peshawar on the above noted date and time.

Clarification/information (if any) may be obtained on any working day during office hours. No query will be entertained at the time of bid opening.



Directress Sports (Woman)
Sports Complex Qayyum Stadium Peshawar
091-9212767

DIRECTORATE GENERAL OF SPORTS KHYBER PAKHTUNKHWA PESHAWAR

Check List

Name of the Firm Address (Telephone, Fax & E-mail)	
Year of Establishment	
Sales Tax Registration No. (attach documentary evidence)	
National/Income Tax No. (Annual Turnover supported by Income Tax Return for 3 years)	
Available on Active tax payer List (ATL)	
Audit Report 2019, 2020, 2021	
Tax Return 2019, 2020, 2021	
Bank Statement 2019, 2020, 2021	
Work Orders and Completions certificates of completed supplies <ul style="list-style-type: none"> • Work orders having no completion certificates will not be considered as qualifying project and vice versa. 	
Banker's Name & Contact Details	
Bid Security @ 2% as Bank Pay Order/Draft is attached	Yes ____ No. ____
Affidavit (that the firm has not been blacklisted and firm is not involved in any litigation by private, Govt., Semi Govt. and Autonomous Body)	
Contact Person Name & Designation _____	_____ Authorized Signature & Stamp



TERMS AND CONDITIONS

1. Envelopes containing separate technical and financial bid placed in one envelop properly sealed and stamped should reach to the Office of Director General on October 20, 2022 at 11.30 a.m.
2. Bid containing all relevant documents needs to be properly stapled and bind. Documents in loose form / shape will lead to disqualification.
3. No secured advance or advance payment whatsoever shall be payable to the supplier.
4. Contracting firms must be tax registered with FBR in withholding tax as well as Sales tax and visible on Active Tax payer list. All applicable taxes will be deducted as per Government rules. Suppliers must invariably mention that the rates are inclusive of taxes.
5. Sealed bids must be accompanied by bid security for an amount not less than 2% (two percent) of the total tender value) (refundable) in the form of Call deposit Receipt (CDR) / Bank Draft issued by any schedule Bank of Pakistan in the name of Director General, Sports & Youth Affairs, Government of Khyber Pakhtunkhwa to be valid for 180 days (one hundred eighty days).
6. Financial bid must be provided on firms' letter head duly signed by authorized person.
7. Tenders will be received manually and will be dropped in tender box till **11:30 a.m.** on October 20, 2022. The bids will be opened on the same days **at 12:00 p.m.** in the presence of the bidder or their authorized representative who wish to be present.
8. The bidder shall furnish an affidavit on Stamp paper to the effect that the firm is not black listed in any Government Department and no suit with any purchaser is pending in any court of law.
9. Conditional, incomplete, unsigned and bid filled with led pencil will not be accepted.
10. The purchase committee reserves the right to cancel one or all bids with cogent reason.
11. All supplies as per BoQ will be made to the Directorate General of Sports.
12. Samples of all items except AC and Table for dinning table must be available with the bid. Bid without samples will be rejected. No item will be awarded on the basis of picture or brochures.
13. Work completion certificates must be attached with the bid.

Tender Notice

Introduction

Details about these items are enclosed herewith at Annex-1.

Qualification of the Vendor

The following vendors are eligible to apply for the tender:

1. Only registered Firm/Supplier can participate in the tender
2. The Firm/Supplier registered with FBR (both Income tax and Sales Tax and available on Active tax payer list)
3. The Firm/Supplier that have never been black listed by any Government agency or authority.

Documents Required

The firms eligible to apply are required to submit the following documents with their bidding proposal:

1. Valid registration documents with Taxation Authorities. NTN/STRN etc.
2. In case party fails to provide professional tax certificate the due amount would be deducted from the bill of vendor.
3. Audit Report for 3 years i.e 2019 2020 & 2021
4. Bank Statement for the last 3 years i.e 2019, 2020- & 2021
5. Tax Return for the 3 years i.e 2019 ,2020 and 2021
6. Affidavit, on judicial stamp paper & duly attested by the Oath Commissioner, to the effect that the:
 - a) Firm/Vender has neither been blacklisted by any agency nor is involved in any subversive activities.
 - b) Firm/Vender is/was not involved in any litigation/arbitration and that no work as rescinded in the past.
7. Full Address and contact numbers of the office(s).



Method of Procurement:

Bidding will be conducted through "Open Competitive Bidding" process, specified in Rules of the Khyber Pakhtunkhwa Public Procurement Goods, Works and Services Rules. Bidding is open to all eligible bidders as defined in the KPRA Procurement Rules 2014 that meet the minimum qualification criteria and required documents. It will be a "Single Stage – Two Envelop" procedure.

Response Time:

The sealed bids duly marked as "Bid/Proposal for Procurement of Furnitures for Swabi and DI Khan Sports Complex etc." must reach the office of the Directorate General of Sports Qayyum Stadium Peshawar on or before 11:30 P.M on October 20, 2022.

Opening of bids:

Bids received shall be opened on October 20, 2022 at 12:00 P.M. in the committee room of the DIRECTORATE GENERAL OF SPORTS.

All bids shall be opened publicly in the presence of the interested bidders or their authorized representatives who wish to be present.

Bid Price

Bid prices quoted should be inclusive of all taxes and stamp duties.

The prices quoted shall be binding on the tender for a period 180 days.

The quantity of items to be purchased can be increased / decreased at the quoted / approved rates as per KPPRA rules.

Evaluation of bids:

All bids should comply with the eligibility criteria and other terms and conditions mentioned herein above.

Rejection of bids:

Tax registration documents like NTN, GST, Active tax payer list, bank statement, audit report and tax return are not attached

All bids submitted after the time prescribed shall be rejected and returned.

Failure in submission of the above required documents will result the rejection of bid/proposal.

Any bid received without bid security, shall be rejected.

Technical Bid in loose form and not properly bind will lead to rejection of bid.

Samples / Broachers must be provided along with the bid except AC and ~~table~~ for dining table.

Only one price is acceptable for one item. In case of two prices or two samples for one item the bid is liable for rejection.

Award of Tender:

Tender would be awarded on the basis of best evaluated bid recommended by the Purchase / Technical committees and approved by competent authority.

Other Terms & Conditions

- Copy of valid Professional Tax Certificate. To be provided at the time of award of contract.
- Payment would be made upon completion of delivery of the items.
- All due taxes would be deducted from payments, as per applicable Govt. rules.
- Stamp duty @ 1% of the value of bid would be deducted from the vendor.

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Pakhtunkhwa"**

S.No	Items	Quantity		Specifications
		Swabi	DIK	
1.	Bed single	100 Nos	120 Nos	Shesham wood, latest design, small head standard size along with incorporated draws
2.	Mattress	200 Nos	150- Nos	Length 6 ft, width 3.5 ft, 6 inch thickness, life time warranty, branded quality
3.	Bed Sheet	200 Nos	150 Nos	White cover, Polyester, fine quality
4.	Pillows with Cover	200 Nos	150 Nos	Fine cotton, washable, durable
5.	Blankets	200 Nos	150 Nos	Double ply, fine quality having new design
6.	Small Tables	25 Nos	50 Nos	Room Table 1 peace, Shesham wooden base size 2.5x 2.5 feet
7.	Chairs	-	30 Nos	Rest chairs, foam base with arms, small back, made up of wood
8.	Dining tables	2 Nos	4 Nos	Table set accommodating 24 person, Shesham wooden, Size 30 x 8 ft
9.	Dining Chairs	50 Nos	100 Nos	Long back, wooden without arms, standard quality
10.	Curtains	50	100	Silk fabric, ready made. Fine quality and to be fixed length
11.	Sofa Set	05 seater (1 set)	05 seater (2 Sets)	Wooden, new design 5 seater
12.	AC Invertor 1.5 ton Split	02	04	Branded. Pak made
13.	AC Invertor 2.0 ton Split	-	02	Branded, Pak made
14.	Crockery for kitchen <ul style="list-style-type: none"> • Melamine set 12 persons • Tea set 6 persons • Table Spoon set (12 Nos) • Water Cooler large size • Microwave oven • Fridge medium (Double door) • Water Set (Steal Judge & Glass) • Silver steel set (3 piece) • Kitchen Knife set 	1 set each	1 set each	Branded, local made,

----- Checked by

----- Approved by



DIRECTORATE GENERAL OF SPORTS KHYBER PAKHTUNKHWA

FINANCIAL BID

Name of the firm: _____

Address: _____

S#	Description	Quantity		Unit Rate	Total	Amount in Rs.
		Swabi	DI Khan			
1.	Bed single	100 Nos	120 Nos			
2.	Mattress	200 Nos	150- Nos			
3.	Bed Sheet	200 Nos	150 Nos			
4.	Pillows with Cover	200 Nos	150 Nos			
5.	Blankets	200 Nos	150 Nos			
6.	Small Tables	25 Nos	50 Nos			
7.	Chairs	-	30 Nos			
8.	Dining tables	2 Nos	4 Nos			
9.	Dining Chairs	50 Nos	100 Nos			
10.	Curtains	50	100			
11.	Sofa Set	05 seater (1 set)	05 seater (2 Sets)			
12.	AC Invertor 1.5 ton Split	02	04			
13.	AC Invertor 2.0 ton Split	-	02			
14.	Crockery for kitchen <ul style="list-style-type: none"> • Melamine set 12 persons • Tea set 6 persons • Table Spoon set • Water Cooler large size • Microwave oven • Fridge medium (double door) • Water Set (Glass) • Silver steel set (3 piece) • Knife set 	1 set each	1 set each			
TOTAL						

Name & Designation



Authorized Signature & Stamp

EVALUATION CRITERIA

Detailed technical evaluation for firms will be done who qualify the basic eligibility criteria.

	Marks
Technical Evaluation	70%
Financial Evaluation	30%

Financial bids of firms who score at least 70 % on the technical evaluation (as a whole) will be opened before the representatives who wish to attend the tender opening. 30 % weight age will be given to financial proposals of responding firms. The formula for financial scoring is that the lowest bidder gets 30 points and the other bidders score 30 multiplied by the ratio of the lowest bid divided by the quoted price.

Example:

Value quoted by lowest bidder = A

Value quoted by second lowest bidder = B

Value quoted by third lowest bidder = C

Financial scoring of the lowest bidder will be = 30

Financial scoring of the second lowest bidder will be = $(A/B) \times 30$

Financial scoring of the third lowest bidder will be = $(A/C) \times 30$

Technical scoring out of 100 = A

Carried Forward & Prorated Technical scoring = $A \times 0.7$

Points obtained in the detailed technical evaluation will be carried forward & prorated. Tender will be awarded to the Responding Organization with maximum accumulative points (**Technical Score + Financial Score**).

The decision of this Committee will be binding on all concerned and will in no case be challengeable in any forum.

TECHNICAL EVALUATION CRITERIA

S.No	Criteria	Marks
1	ELEGIBILITY	mandatory
	NTN	mandatory
	STRN	mandatory
	ATP List	mandatory
	Audit Report 3 years	mandatory
	Bank Statement 3 years	mandatory
	Tax Return 3 years	mandatory
2	EXPERIENCE	20
	No. of project for supply of furnishing items of same nature in Government/semi Govt. Sector in the last 3 year (5 for each up to max 5 Projects). Project less than 1.0 million will not be considered as qualifying project. (Work orders and completion certificates must be attached otherwise experience will not be counted)	20
3	TECHNICAL/QUALITATIVE EVALUATION	60
	a. Marking by Technical Committee members upon model inspection	35
	b. In line with Technical specification mentioned in Tender Document	25
4	FINANCIAL CAPABILITIES	20
	Annual turnover for the last 3 year i. up to 8 M=4 marks, ii. up to 12 M= 8 marks, iii. up to 16 M = 12 Marks, iv. up to 20 M = 16 marks, v. up to 24 M and above= 20 marks	20